HOW LONG DOES PRE-ENROLLMENT TAKE?
• Standard Processing time is approximately 1 week after receipt.

WHERE SHOULD I SEND THE FORMS?
• Fax the completed form to the EC Registration Department at 800-691-1038 or email to wellmarkecsolutionsregistration@hp.com.

WHO CAN SIGN THE FORMS?
• The provider or authorized representative.

WHAT FORM SHOULD I DO?
• Electronic Transaction Registration Packet
• Electronic Transaction Registration From
• Signature and Audit Agreement
• Provider Authorization for Electronic Transactions Via Third Party

WHAT PROVIDER NUMBER DO I USE?
• Provider Tax ID
• NPI

MAKE SURE TO INCLUDE YOUR EMAIL ADDRESS ON THE APPLICATION(S) WHERE APPLICABLE

HOW DO I CHECK STATUS?
• You should receive an email from Wellmark once you’ve been approved; or
• You can email wellmarkecsolutionsregistration@hp.com and ask if your Provider Tax ID or NPI are linked to Office Ally’s submitter number 000011475.
• Once you receive confirmation that you have been linked to Office Ally you MUST contact Office Ally at 360-975-7000 opt 1. BEFORE submitting claims for electronic transmissions.